

## **Personal Care Worker (PCW) COMPLETE HOME HEALTH CARE**

If you are already a Personal Care Worker or you are seeking a career where you can truly help people, we encourage you to join our team! We are looking for those special, compassionate individuals who love caring for others. The vision of Complete Home Health Care is to create a 5-star customer experience through a culture of excellence with teamwork that delivers home health services with compassion, empowerment, trust and integrity. We are focused on creating this culture of excellence for our patients, our staff, and our communities. We offer a flexible schedule, strong office support team, and central location.

This is the perfect time to join the growing home care industry to:

- Provide personal care services to clients per care plan as follows: bathing, skin care, hair care, nail care, mouth care, and shaving with electric razor Assist with feeding, dressing, ambulation, exercises, transfers, and positioning.
- Assist with bladder care, bowel care, respiratory care and medication reminding. May occasionally accompany a client to provide personal care outside the home.
- Provide homemaking services to clients per care plan as follows: Cleaning, dusting, sweeping, mopping, and vacuuming client living areas. Doing laundry, cooking client meals, doing client grocery shopping.
- Complete and submit accurate and timely documentation of visits.
- Report changes in client condition to Personal Care or Clinical Supervisor.
- Comply with all policies, procedures, and regulations set by State and Federal governments, CHHC, state license and labor laws.
- Follow OSHA and Worker's Compensation rules for infection control and workplace safety.
- Participates in Agency in-services as required.
- Participates in after-hour, holiday, and weekend duties as requested.
- Performs duties for clients whose attitudes and values may be different from the employee.
- Demonstrate a caring and compassionate attitude toward all clients.
- Maintain strict confidentiality of all client, employee, and agency information.
- Follow agency's Code of Ethics and Client Rights
- Approach tasks with a positive, flexible attitude, practice team behaviors, and promote customer satisfaction.
- Maintains continuing education as required by state license standards and provides documentation of same.
- Perform other duties and tasks as assigned.

## Job Requirements:

- Able to participate in entire orientation process and pass skills tests successfully.
- Able to read and follow personal care and/or homemaking plans of care and instructions.
- Able to travel to client's home in all weather conditions.
- Able to manage time efficiently.
- Able to document visit notes and time cards accurately and legibly.
- Able to demonstrate effective oral and written communication skills.
- Able to lift up to 50 pounds of groceries, laundry etc.
- Able to hear and observe client during care.
- Able to work in environments that may be unpredictable.
- Able to walk or navigate safely on all surfaces including stairs while carrying up to 25 pounds.